

Burlington School District Action Plan 2007-08

FOCUS AREA: Parent Involvement

WHO: Parent Involvement Coordinators

Barnes – Sara Osaba

Flynn – Nancy Winn

Edmunds Middle – Nancy Knox

Champlain – Nemo Girreh

Hunt – Beth Williams

EES – Valerie Hamlin

Wheeler—Kathy Mathis

Action Steps: 07-08 Work Plan

Goal 1: *Help parents, particularly those of at-risk students, to become more involved in their children's education.*

- Create, support and /or strengthen current strategies that promote parental involvement including the PTO and PTO Council; back to school events; newsletters, websites and other communications vehicles; breakfast gatherings; field trip, classroom and community service volunteer opportunities; school directories; etc.
 - Data point: keep a list of these strategies and the number of occurrences throughout the year. Track approximate number of attendees at events. Note methods of outreach used to attract targeted parents to events.
- Monitor those strategies to ensure that they are welcoming to targeted parents and culturally appropriate, such as location of events, method of outreach, food choices, translators, timing, etc.
 - Data point: Note changes made to ensure above.
- Work with principal and others to support parent participation in the School Action Plan, and the District Action Plan.
- Support participation in Parent-Teacher Conferences for parents of at-risk students. Work with principals and teachers to alert them to the help you offer to parents; ensure flexibility in scheduling conferences both in time and place to maximize parental participation.
 - Data point: Aim for 100% participation (or set appropriate target with principal) of parents in parent-teacher conferences at the elementary level. Aim for 75% (or set appropriate target with principal) participation at the middle school level. Track participation.
- Support the PTO and PTO Council
 - Data point: Track numbers of parents who participate in PTO meetings, and numbers of students in mentoring programs. Estimate number of at-risk parents and students participating.
 - Provide additional support at transition points—kindergarten, entrance to middle school, entrance to high school.

Goal 2: *Support efforts to improve literacy activities in the school.*

- Support or expand existing literacy services such as tutoring and mentoring programs such as Everybody Wins, reading programs, spelling bees, Vermont Reads, etc.
- Data point: Track numbers of students who participate in above activities, as well as number of parents who volunteer

Goal 3: *Improve parental knowledge of community resources*

Ensure parents of at-risk students are knowledgeable about community resources that might assist them, such as Fletcher Free library reading series, Community Health Center, Howard Center, COTS, King Street, Food Shelf, etc.

- Alert parents to helpful information through newsletters, emails, direct contacts, meetings, etc.
 - Data point: keep track of what information you make available to parents.

TIMELINE: School year

DESCRIPTION: See work plan

EVALUATION MEASURE: Creating a spreadsheet to track the data points above is currently (October/ November 07) underway.

OUTCOME: Each principal is setting specific yearly goals with their PIC. Those goals, plus the implementation of the above, will constitute the outcome measures for the 07-08 year.

FOCUS AREA: School Climate

WHO: Grants Director, principals and other administrators, social workers, all school faculty and staff

Action Steps:

- Final PASS reports on school climate survey to each school
- Strengthen Truancy Prevention Project
- Consider expansion of reporting and tracking of tardiness as part of Truancy Prevention Project (for 08-09 consider tracking of incident data as well)
- Partially fund SROs to assure their continuation
- Professional development of faculty and staff on diversity
- Improvement of physical plant for safety and security and attractiveness to the community
- Improve cleanliness of schools
- Administer YRBS

TIMELINE: school year

DESCRIPTION: see above

EVALUATION MEASURE: absenteeism, tardies, school discipline records

OUTCOME: School by school reports will show improvement in school climate over three years of PASS grant; school discipline records will show improvement; high school drop-out rate will continue to decline; policies on school climate will be monitored and updated as needed

FOCUS AREA: Safe and Drug Free Schools

WHO: Student Assistance Counselors

Edmunds Middle – Amy Soos

Hunt Middle – Peggy Weaver

BHS – Jan Shamberger, Angela Shea

Action Steps:

- One on one counseling, referral and assessment services for students
- Education and training of other district faculty and staff on substance abuse issues
- Provision of Act 51 training
- Ongoing prevention and education efforts such as Wellness Weeks, Drug Awareness Days, outreach activities, parent activities and community collaboration
- Tobacco cessation and education activities for students, such as Potty Talk, Butts of Hollywood

TIMELINE: school year

DESCRIPTION: see above

EVALUATION MEASURE: YRBS, Title IV indicators

OUTCOME: further reduce substance use by students; reduce number of second and repeat offenses; monitor and improve District policies on substance use

October 19, 2007