

NOTICE OF REFERRAL TO STATE'S ATTORNEY

DATE

NAME OF PARENT(S)/GUARDIAN(S)  
ADDRESS  
ADDRESS

Dear NAME OF PARENT(S)/GUARDIAN(S):

Re: 20 or more absences of NAME OF CHILD

This letter is notification that pursuant to School District Policy JEDA and its procedures, an affidavit regarding your student's excessive absence from school has been submitted to NAME with the State's Attorneys Office for prosecution or appropriate legal action.

A student's excessive absence from school is a violation of Vermont laws, 16 V.S.A. §1127 and 33 V.S.A. §5528. As a result, there may be a criminal prosecution and a fine of up to \$1,000 or a determination your child is in need of care and supervision with loss of custody as the most extreme consequence.

To discuss this matter, please contact me at PHONE NUMBER.

Sincerely,

NAME  
TITLE

Copy: Student File  
Truancy Project  
Superintendent