

**Burlington Standards Board for Professional Educators  
150 Colchester Avenue  
Burlington, VT 05401**

**Request for Transfer of Files**

I, \_\_\_\_\_, because I am

\_\_\_\_\_ retiring

\_\_\_\_\_ transferring to the jurisdiction of another Vermont LSB

request that my LSB files be transferred to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_ (educator) \_\_\_\_\_ (date)

\_\_\_\_\_ (LSB Chair/Designee) \_\_\_\_\_ (date)