

Burlington School District

B 23: NEW BOARD MEMBER ORIENTATION

Former Policy BHA

The School Board and Superintendent, to the best of their ability, will assist each member- elect to understand the Board's functions, policies, and procedures. Each member- elect will be offered a copy of the Board's policy and regulations manual and other selected materials.

New members will be encouraged to attend meetings and workshops specifically designed for new Board members. Expenses for these meetings will be reimbursed in accordance with established procedures. New Board members will be encouraged to visit all schools.

The Board chairperson/designee and superintendent will conduct a formal orientation session for members- elect prior to the Board Organizational Meeting, which may include but not be limited to:

1. An overview of Board responsibilities and functions.
2. How community members (parent, teacher, student, etc.) may make a request of the Board; appropriate responses/actions of an individual Board member when a request is presented directly to him or her.
3. How Board members may make arrangements to visit schools, and the protocol associated with such visits.
4. How the Board members, assigned certain tasks or investigating certain problems, may request information or services of the school staff.
5. How the Board receives and examines complaints and issues relating to the schools and personnel.
6. How and why executive sessions may be held; what is considered privileged information.
7. The current status of any Burlington Schools goals, strategic plans, and priority objectives.
8. The most recent performance evaluation and performance expectations of the Burlington Schools' superintendent.
9. Legal rights and responsibilities.

Cross Reference: B 27 Board Member Professional Development

February 4, 1993

Policy reviewed

November 12, 1996

Policy revised

June 18, 1997
August 26, 1998
October 12, 2010
November 9, 2010

Policy reviewed
Policy reviewed
1st Reading
2nd Reading