

## **POLICY E 15**

### **Burlington School District Policy**

### **E 15: BUDGETING FOR MAINTENANCE OF BUILDINGS AND GROUNDS**

In order to properly fund an ongoing systematic preventive maintenance and repair program, the Board shall include in the annual budget recommendation an amount not less than 1 1/2% of the total general operating budget for an ongoing systematic maintenance and repair. By July 1st of each year, the Director of Property Services will prepare and submit to the Finance Committee, through the Superintendent, an outline of how such designated funds will be expended during the forthcoming fiscal year.

#### Policy Reviews & Updates:

|                    |                           |
|--------------------|---------------------------|
| February 4, 1993   | Revised                   |
| March 26, 1997     | Revised                   |
| September 10, 1999 | Revised                   |
| October 10, 2006   | First reading             |
| November 14, 2006  | Second reading & adoption |