

**Burlington School District Policy  
E 19: REPRODUCTION OF COPYRIGHT MATERIALS**

**Former Policy EGAAA**

It is the intent of the Board to abide by the current copyright laws as they affect the Burlington School District and its employees.

Copyright materials, whether they are print, non-print or software, will not be duplicated unless such reproduction meets "fair use" standards or unless written permission from the copyright holder has been received.

Details about "fair use" will be made available to all teachers.

The Board of School Commissioners does not sanction illegal duplication in any form. Employees who willfully disregard the district's copyright position are in violation of Board policy; they do so at their own risk and assume all liability.

The Burlington School District administrative staff will develop and provide District employees with guidelines and procedures to implement this policy.

July 16, 1992	Policy reviewed
May 28, 1996	Policy reviewed
September 7, 1999	Policy reviewed

